

BRAZIL CITY PARKS & RECREATION BOARD
OCTOBER 3, 2007

- President Ruthann Jeffries called the meeting to order at 7 p.m.
- The September 5 minutes were read and approved.

- Treasurer's Report—Linda Messmer

Non-reverting Fund

Beginning Balance, August 31, 2007.....	\$6,541.92
Revenue.....	\$1,638.14
Disbursements.....	\$ 00.00
Ending Balance, September 30, 2007.....	\$8,180.06

Park and Recreation Fund

Beginning Balance, August 31, 2007.....	(\$28,596.20)
Revenue.....	\$ 1,850.00
Disbursements.....	(\$18,703.78)
Ending Balance, September 30, 2007.....	(\$45,449.98)

Again, the negative balance in the Park Fund will continue until the next tax draw. The revenue and expenditure list for both funds were reviewed. Mrs. Messmer will research the Brenntag Mid-South expenditure of \$388.71. No one was familiar with the name. The encumbrance list was also reviewed for both funds. The percentages of the budget were given. Sixty-five+ % has been spent through September. All of these numbers are filed with the minutes.

- The Board has the liability insurance policy for the Popcorn Festival, but the Workman's Comp and the \$350 owed to the Park Fund has not been received. However, after a phone call, these items are on the way.
- The Christmas in the Park contract is signed and delivered.
- Superintendent's Report—Bill Houck
 - Jim Skeleton is working on removing tree stumps in Forest Park.
 - The Wal-Mart ladies (PSP) have finished painting the shelter at Wheeler Park-a job well done.
 - The small spring animal ride at Wheeler was broken but is now repaired. The Community Service Workers then repainted it.
 - The new toddler playground equipment is out of the boxes and in the storage room. Since installation of the new playground equipment is a much larger and complex job than anticipated, Mr. Houck will assemble some this winter and will, with the help of volunteers, will ready the site and install the equipment next spring.

--Roberta Russell of Songfest 08 asked for the band shell or pavilion on May 18, 2008 for a singing contest. After discussion, the Board felt it needed more information, and the matter was tabled.

--The loose wire from a light by the cabins was repaired by Duke Energy

--The Historical Society as well as the park staff has battled the bee problem at the west log cabin. Discussion involved who would accept the liability, and this will be checked with the city attorney.

--The new article in the *Brazil Times* about the work done at Craig Park by an Eagle Scout was not entirely correct. Mr. Houck and the Board thought it cast an unfavorable light on the work done at Craig Park. The Scout and his helpers did a fine job of leveling out the trail, scattering leaves and dirt, and erecting posts to keep vehicles off the cross country track. Enclosed with the minutes is a list of improvements made to Craig Park in the last couple of years.

--Mrs. Davis of the Extension Office is promoting a program to encourage walking and running on the trails at Forest Park and Craig Park.

--Jim Skeleton will clean the pavilion gutters for an approximate cost of \$300.

--The pool equipment has not yet been delivered to Spear. This will be done after the Popcorn Festival.

--The CYL parking lot has received loads of dirt and has been leveled, seeded and strawed.

--The dumpster surround fence is finished and is being used. Double Bee did the work.

--The Popcorn Festival will have 2 extra dumpsters that will be placed along the sides of the enclosure.

--People are still throwing their personal trash into the dumpster and park barrels. The public is reminded it is illegal to do so.

- The Fishing Fun Day was a success. There were 67 children under age 12 in attendance as well as an additional 150 persons. Several fish were caught. L.T. Clark did a great job instructing, teaching reeling (with buckets set up), and giving away 36 cane poles. A \$1,000 worth of prizes were given out to the children. Each child received a prize. The Board felt the weekend after Labor Day was an excellent time for this event.
- Discussion was held about erecting a pole barn on the concrete slab west of the Superintendent's office. The size is 54 ft. by 24 ft. with no windows (for security). Since the cost will be over \$10,000, bids will have to be submitted. Brad Deal motioned to direct Bill Houck to contact Mayor Bradshaw as to the proper procedure and permission to get bids on the pole barn. Seconded by Linda Messmer. Carried.
- The City of Brazil and Hamilton Center is involved in a law suit with a patron whose child was injured at the pool in 2006. The Board was made aware of the litigation.

- The park staff is working with the Parks Association in the removal of the English ivy growing rampant on the Fountain as well as the trees and landscaping around it. Work has started on this.
- The Board discussed the trees around the Forest Park and Golf Course signs at the main entrance on SR 59. Linda Messmer motioned to have professional landscaping around the signs and if the trees should be removed, trimmed, etc., at the main entrance to Forest Park. Seconded by Caroline McCullough. Carried. Caroline McCullough will contact a landscaper and determine what needs to be done and an estimate of the cost. She will report back to the Board.
- Ruthann Jeffries reminded everyone that volunteer workers need to come before the Board or Superintendent to explain their project. Sometimes work has previously been started and there are conflicts and misunderstandings. The Board strongly supports and welcomes volunteer work, but more organization is in order.
- The meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Caroline McCullough, Secretary